

NATIONAL DISASTER MANAGEMENT AUTHORITY

TORs TO REVIEW THE NATIONAL DISASTER RESPONSE PLAN (NDRP) 2010

1. National Disaster Management Authority (NDMA), is an autonomous and constitutionally established Federal Authority mandated to deal with entire spectrum of disaster and their management. The NDMA formulates and enforces National disaster policies, at federal and provincial levels and collaborates closely with armed forces, various government ministries, departments, civil society, international agencies, foreign governments, UN agencies and all relevant stakeholders and also formulates National Plan for disaster response, recovery and risk reduction.
2. NDMA's disaster preparedness efforts are aligned with Sendai Framework for Disaster Risk Reduction (2015-2030). National Disaster Response Plan (NDRP) 2010, was formulated after the super Floods of 2010 with an aim to prepare/enhance national capacities for ensuring effective response in case of disasters. At the time of formulation of NDRP-2010, it was aligned with Hygo Framework for Action (2005-2010).
3. National Disaster Management Plan (NDMP) was formulated in 2013, aims at enhancing the capacity of the Country for disaster risk management, consistent with the relevant provisions of the National Disaster Management Act 2010. Its major objectives are:-
 - a. Develop resilience in the society against disasters.
 - b. Mitigate damages from recurring multiple disasters.
 - c. Reduce Disaster Risk and Vulnerabilities, particularly those of the poor and marginalized groups.
 - d. Clarify the roles and responsibilities of the disaster management stakeholders at country level.
4. National Disaster Response Plan 2010 needs a review owing to following factors:-
 - a. Time bound review and updates are required as almost six years have passed since the inception of the Plan.
 - b. To align it with NDMP, formulated in 2013 after exhaustive effort and input of all stakeholders as compared to NDRP 2010.

- c. Recurrent disasters after 2010 and experiences learnt thereof need to be incorporated in NDRP.
- d. NDRP also has to be aligned to Global Frameworks i.e SFDRR (2015-2030), SDGs Framework 2015 and Paris Climate Change Agreement 2015.
- e. Update the Plan to rationalize roles and responsibilities of Government Department / Ministries in post Devolution Scenario.
- f. Capacities for disaster preparedness and response needs optimization as per ground realities.

5. **Scope of Work**

- a. Complete Review of existing Document of NDRP 2010, identifying redundant / irrelevant text and its segregation from useful txt.
- b. Formulation of an easy to comprehend and easy to refer format, non-complex in nature.
- c. The Plan should address:-
 - (1) Four response levels i.e communities, districts, provincial and national.
 - (2) Disaster preparedness aspects to include range of structural and non-structural measures.
 - (3) Aspects relevant to climate change adaption.
 - (4) Protection and gender mainstreaming issues.
 - (5) Inter department coordination mechanism at national and provincial level.
- d. Multi hazard management approach to be ensured in planning and response paradigm.
- e. Utilize knowledge of hazard risk assessment studies undertaken by NDMA and other development partners.
- f. Disaster preparedness and response efforts to be aligned with risk reduction, climate change adaption and resilience agendas.

- g. Best practices underpinning disaster preparedness and response to be mainstreamed.
- h. The Plan should provide guidance consistent with its scope to disaster preparedness and response actors.
- i. It should be produced through a consultative effort incorporating inputs/feedback of relevant national, provincial, district and non-government stakeholders.
- j. Development of comprehensive format for development of Disaster Management Response Plan at Provincial, districts, sub districts and departmental level with the purpose to provide guiding instructions and SOPs for its preparation and periodic updates to ensure uniform preparedness and response practices.
- k. Coordination Mechanism with UN agencies and donors for humanitarian assistance.
- l. Preparation of response guidelines for provision of overseas humanitarian assistance.
- m. Contingency Scenario of all natural calamities confronted by Pakistan to include Earthquake, Tsunami, Flood (riverine, urban, flash), GLOF, Landslide, Tornado, Cyclone and Drought.
- n. Identification and response planning of contingency scenarios of visualized manmade disasters in the environment of Pakistan as agreed upon at the time of submission of inception report.
- o. Formulation of institutional Disaster Risk Management (DRM) Guidelines, aligned with ground realities for preparedness, response, rescue, relief, early recovery and damage assessment against all natural & manmade disasters based on best international practices as well as indigenous experience.
- p. Roles and responsibilities for all stakeholders including GoP / Provincial Govts / AJ&K Govt / Govt of GB / FATA, UN Agencies, local/international Humanitarian organizations, NGOs & Civil Societies.

- q. Each disaster contingencies must encompass a small to mega disaster contingencies along with well-conceived multiple disaster contingency scenarios as well.
- r. Experiences of Earthquake 2005, Super Floods 2010 must be incorporated in wholesome.
- s. Plan must be coherent with National Disaster Management Act 2010.
- t. No digression from NDMP and aspects related to DRM as defined in NDMP must be included where required.
- u. Plan must be futuristic and aligned to Global Frameworks.

6. **Deliverables**

a. **Timelines**

Sr.	Activity	Timeline/Duration
(1)	Inception Report Submission. The report should cover brief outline/format of proposed plan, consultation dialog roadmap and execution methodology.	One week from date of award of contract
(2)	Submission of proposed amendments in the existing Plan for necessary approval from NDMA.	1 Week
(3)	Periodic Progress Review – I	3 Weeks
(4)	Periodic Progress Review – II	3 Weeks
(5)	Submission of First Draft	3 Weeks
(6)	Consultative Dialog	2 Weeks
(7)	Final Submission	2 Weeks

- b. Ready to Print Document with 3 x hard copies and soft copies in an agreed upon format of printing (duly designed by an expert) within 16 weeks of award of contract.
- c. Power point presentation of Final document for presentation to National Disaster Management Commission.
- d. Record of Consultative and Focus Group meetings.

- e. Seeking consensus and written approval of NDMA, PDMA/SDMA/GBDMA/FDMA in writing through visit / consultation / presentation duly incorporating their observations / inputs while facilitated by NDMA in respect of arrangements of such consultation.

7. **Terms and Conditions**

a. **Duration**

- (1) Assignment is expected to start by mid November, 2016.
- (2) Estimated time of completion of the Assignment is 4 months from date of award of contract.

- b. **Focal Person.** Director (Response) NDMA will be the focal person on behalf of the NDMA.

8. **Required Skills**

- a. Firm (s) / Consultant undertaking this assignment should have minimum of 20 years experience in Public and Private Sectors for dealing with formulation of Policies / Plans at National level.
- b. Must have experience and exposure in Development Sector and Disaster Management field.
- c. Must be holding a Master Degree (prerequisite) and Master in Disaster related subjects (desirable) and should have remained associated with preparation of National level plans / policies.

9. **Non-Disclosure Agreement:**

Data, reports and other associated information's collected under the assignment for which consultant was hired, and any data/information's which is shared with consultant for analysis by NDMA, will remain a property of NDMA and consultants will be bound to sign Non-Disclosure Agreement.