



## **“PROGRAM COORDINATOR”**

### **ADVERTISEMENT OF THE POSITION, FOR GENDER & CHILD CELL-NDMA**

#### **BACKGROUND**

Emergency situations increases the vulnerability of women, girls and boys to sexual and other forms of gender based violence due to disruption of law and order as well as natural breakdown of social protection systems. Whether in camps of community settings, displaced women and girls are particularly at risk to sexual violence, exploitation, trafficking, harassment, poverty, illness and other forms of Gender Based Violence (GBV).

The Government of Pakistan, through the National Disaster Management Authority (NDMA), is expanding its efforts to address gender mainstreaming and to ensure measures are in place for accountability to affected populations which includes prevention and response to GBV in emergencies.

The initiative builds on existing efforts led by NDMA such as the National Policy Guidelines on Vulnerable Groups in Disasters, Child Protection in Emergencies manual and guideline standard operating procedures. More particularly, the present work will center on Disaster Risk Reduction (DRR).

#### **OVER ALL ROLE & RESPONSIBILITIES:**

- 1- To assist to enhance national capacity of NDMA for developing guidelines, standards and to frame appropriate response which shall be rights-based and gender sensitive to address the needs and concerns of vulnerable populations in disaster settings
- 2- To assist to develop relevant IEC material to mainstream GBV in NDMA's School Safety guidelines.
- 3- To ensure to arrange and organize workshops and seminars on GBV mainstreaming, capacity building and awareness raising events at National, Provincial and Districts level.
- 4- To assist to develop technically sound program planning documents including work plans, Monitoring & Evaluation plans etc.
- 5- To assist and provide technical feedback on program progress reports, ensuring that established program targets and objectives are met.

## **QUALIFICATIONS & REQUIREMENTS:**

This position demands a dynamic individual with a demonstrated ability to achieve results in a demanding and fast paced environment.

- 1- Master's degree in a relevant field (Social Work, Law, International Human Rights, Gender Studies) with commensurate work experience.
- 2- Expertise in gender, women's rights and human rights.
- 3- At least 5 years practical experience in programming national level.
- 4- Ability to lead teams and mentor staff.
- 5- Excellent interpersonal, communication, public speaking, and strategic planning skills required.
- 6- Strong English writing skills required.
- 7- Experience with vulnerable populations, including women, children GBV survivors.
- 8- Demonstrated ability to manage multiple priorities, deadlines, tasks efficiently.
- 9- Experience working with in emergency and disaster response context.
- 10- Excellent time management skills and resourcefulness with strong attention to detail.

### **Others:**

The incumbent may travel across the country with respect to the assigned tasks.

**All interested candidates may send their application along with latest CV to the [fo.gcc@ndma.gov.pk](mailto:fo.gcc@ndma.gov.pk) by July, 28, 2016 COB**