



GOVERNMENT OF PAKISTAN
NATIONAL DISASTER MANAGEMENT AUTHORITY
Prime Minister's Office
Islamabad



Dated: 28th January 2019

Subject: **Situation Vacant**

National Disaster Management Authority (NDMA) intends to hire the services of suitable candidates for the post of Consultant for Policy, Research and Development (PR&D) on Contract Basis for 10 months. Details are as under: -

Job Title	Qualification and Experience	Deliverables/ToRs/Duties
Consultant Policy Research and development (PR&D)	<p><u>Qualification.</u> Master Degree in Social Sciences preferably in Disaster Management, Economics, Public Policy or Defence and Strategic Studies</p> <p><u>Experience.</u> (1) Minimum 10 Years relevant experience in Government or semi Government Organization. (2) Minimum Lt. Colonel (if retired from armed forces) (3) Experience of working with NDMA/NIDM will be preferred.</p> <p><u>Skills and knowledge:</u></p> <p>(a) He / She should be proficient in written and spoken English as well as Computer Literacy.</p> <p>(b) Proven expertise/knowledge of disaster management, project management, monitoring & evaluation and quality assurance will be considered as added credential.</p>	<ul style="list-style-type: none">• Primary Deliverable: Development and launching of NIDM Strategic Plan.• Besides primary deliverable following will be the TORs:<ul style="list-style-type: none">(a) Contribute in institutional input for formulation and preparation of national DRM frameworks, policies, strategic plans, and programs.(b) Initiate/coordinate research and knowledge management activities, including analytical papers on best practices for DRM-related operations, and promote and facilitate knowledge exchange and dissemination.(c) Perform any other activity assigned in line with the mandate of NIDM and NDMA.



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The project position for a consultant for Policy Research and Development (PR&D) for the period of 10 months is vacant in National Institute of Disaster Management (NIDM). Only eligible candidates are requested to apply before **7th February 2019**. The short listed candidates will be called for interview.

2. ToRs are enclosed herewith against the position. The interested candidates may share their resume on adnidm@ndma.gov.pk or send the hard copies at following address:

National Institute of Disaster Management (NIDM), Ground Floor, Local Government Building Complex G-5/2, Islamabad.
