

**TORs – CONSULTANCY TO CUSTOMIZE CBDRM CURRICULUM FOR DMAS AT
SUB-NATIONAL AND DISTRICT LEVEL**

1. **General.** National Disaster Management Authority (NDMA) intends to hire the services of the suitable consultant to customise Community Based Disaster Risk Management curriculum for DMAs at sub national and district levels on contract and deliverables basis.

2. **Eligibility.** Details of the consultancy are as under: -

1.1 **Title:** Consultant Customisation of Community Based Disaster Risk Management (CBDRM) curriculum for DMAs.

1.2 **Qualification and Experience**

1.2.1 **Qualification:** Master (16 years) or more education in disaster management, DRR/M, social sciences, climatology, geography, sociology, gender studies, environmental sciences and other relevant field.

1.2.2 **Experience:** Minimum 10 years relevant experience in Government, Semi Government, higher education institution, Non-Governmental (NGO), international non-governmental organization (INGO).

1.2.3 **Skills and Knowledge:** Demonstrable knowledge, experience of working/teaching/research experience in Community Based Disaster Management (CBDRM), DRR/M and related field, having strong analytical skills and proven ability to prepare content in English as well as in Urdu. The proof of which will have to be presented upon with the application/ proposal, at the time of interview and/or on demand any time thereafter.

1.2.4 **Application and Documents.** Following are be attached with the application/covering letter: -

- CVs of the potential consultant and other members (if any).

- Project proposal Copies of concerned degrees, transcripts, certificates and other related documents deemed necessary
- Original documents validating service background, education, trainings and experiences etc, shall be brought along at the time of interview or be presented upon demand any time before or after.

1.3 Terms of References (TORs)/ Deliverables

1.3.1 Evaluate and analyse the existing curriculum of CBDRM.

1.3.2 Customise the CBDRM curriculum in consultation with SCBS, NIDM.

1.3.3 Develop course handbook/ package(s) for training participants, guidebook/toolkit for instructors/ resource persons and power point presentation(s) of the newly developed curriculum/course/modules.

1.3.4 Any other responsibility assigned by SCBS in connection with this project.

1.4 Important Dates

1.4.1 Submission of application along with personal profile, proposal and relevant documents - 15 May 2019

1.4.2 Interview/ discussion with/on candidate/proposal- 20 - 22 May 2019
(contingent upon the availability of Chairman)

1.4.3 Intimation of successful consultant / proposal - 23 May 2019

1.4.4 Signing of consultancy contract/ agreement - 24 May 2019

1.4.5 Submission of Deliverables - 25 Jun 2019