

**Government of Pakistan  
Prime Minister's Office  
National Disaster Management Authority**

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**VACANCY ANNOUNCEMENT**

National Disaster Management Authority (NDMA) seeks to hire the services of eligible candidates purely on contract basis on lump sum package for an initial period of 24 months. These purely contractual posts are extendable on requirement basis. The posts will be filled on **open merit basis** as per detail given below:-

<b>Ser</b>	<b>Name of Post</b>	<b>Lump Sum Package Equivalent to Project Pay Scale</b>	<b>No. of Vacancies</b>
1	Deputy Manager-3 (GIS/AI)	08	01
2	Deputy Manager-3 (GIS Analysis)	08	01
	<b>Total</b>		<b>02</b>

**Instructions:** -

1. Eligible candidates must send hard copy by post **PO Box No.3356, GPO, Islamabad** within 15 days of publication of this advertisement and also apply online through email [diradmin@ndma.gov.pk](mailto:diradmin@ndma.gov.pk). The detailed job descriptions of the advertised posts are available on NDMA website <https://ndma.gov.pk/careers/>.
2. Name of the post, for which the application is made, should be clearly mentioned on the top right corner on envelope.
3. Only shortlisted candidates will be called for test / interview as the case may be.
4. The shortlisted candidates will be required to present their original documents duly attested by HEC at the time of interview.
5. A lump-sum monthly package will be offered to the successful/selected candidate(s) depending on domain skills & relevant experience.
6. Applications received after due date will not be entertained.
7. The Management reserves the right to reject any or all applications without assigning any reason or cancel partial or whole recruitment process / advertisement at any stage.
8. No TA/DA will be admissible for appearing in the test / interview.
9. All selected candidates will be asked to serve for a period of 18 months (minimum) as a departmental mandatory requirement.

**NDMA is an Equal Opportunity Employer**

**Director (Administration)  
National Disaster Management Authority (NDMA)  
Islamabad**

## Job Descriptions / Terms & Conditions of Advertised Posts

Ser	Designation	No. of posts	Qualification & Experience	Job Descriptions	Min Age Limit
<b>Deputy Manager-3 (Equivalent to PPS-08)</b>					
1	Deputy Manager-3 (GIS/AI)	1	BS or equivalent qualification in GIS, Remote Sensing, Artificial Intelligence or related technical field with 10 years of experience in GIS, RS and AI, including practical exposure to spatial analysis, satellite data processing, AI model development integration, validation or MS / equivalent qualification in related field with 8 years of relative experience.	<ul style="list-style-type: none"> <li>• Proficient in GIS applications and software to gather, process, and analyze geographic data, identify patterns, and create visually intuitive maps and reports.</li> <li>• Strong analytical skills, expertise in GIS software (e.g., ArcGIS, QGIS), and knowledge of statistical tools (e.g., Python, R) are essential.</li> <li>• Proficient in AI technologies and tools to develop, implement, and optimize intelligent systems for predictive analysis, decision support, and process automation.</li> </ul>	<b>(26-33) Years</b>
2	Deputy Manager-3 (GIS Analysis)	1	BS or equivalent qualification in Geoinformatics / GIS / Remote Sensing / Space Science (Majors in GIS / RS) with minimum 10 years of experience in GIS, including practical exposure to geospatial analysis and MS or equivalent qualification in related field with 8 years of relative experience.	<ul style="list-style-type: none"> <li>• Perform geospatial analysis to assess and monitor prevalent hazards such as floods, droughts, earthquakes, and heatwaves, etc.</li> <li>• Develop and update hazard-specific risk maps and models to support early warning systems and disaster preparedness.</li> <li>• Process and analyze satellite imagery and other geospatial datasets to generate actionable insights for emergency planning and response.</li> <li>• Maintain and optimize GIS databases and tools for real-time monitoring and analysis.</li> <li>• Proficiency in GIS tools such as ArcGIS, QGIS, Python/R, and remote sensing software for geospatial analysis and hazard mapping.</li> </ul>	

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PASTE PASSPORT SIZE  
PHOTOGRAPH

**APPLICATION FORM**

**Applied for the Post of .....**

**Personal Information:**

Name: .....	Father's Name: .....
Date of Birth: .....	Age .....
Domicile: .....	CNIC No: .....
Contact No: .....	E-mail address.....
Mailing Address..... .....	

**Academic Qualification:**

Degree / Certificate	Specialization	Board / University	Passing Year

**Presently Working Organization (If any)**

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\_\_\_\_\_

**Details of Relevant Experience:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Communications / Technical Skills**

1. \_\_\_\_\_
2. \_\_\_\_\_

Updated CV is Attached

Signature of Applicant \_\_\_\_\_