



F.2 (2)/2020-21-NDMA (Proc)
Government of Pakistan
Prime Minister's Office
National Disaster Management Authority
Islamabad



EMERGENCY TENDER NOTICE
FOR HIRING OF MACHINERY AND EQUIPMENT FOR CLEANING AND ANTI
ENCROACHMENT DRIVE OF KARACHI CITY

National Disaster Management Authority (NDMA), Islamabad invites all potential bidders / firms / supplier / manufacturers for hiring of following Machinery and Equipment in connection with Cleaning and Anti Encroachment Drive of Karachi City:-

Ser	Description of Items	Cubic Ft	Power / Booms	Min Qty
1	Dumper Truck	5 x 100	-	50
2	Excavator with Chain along with hammer	-	6 x 60	25
3	Excavator with Chain along with hammer	-	6 x 40	25
4	Excavator with tyre along with hammer	-	6 x 60	25
5	Excavator with tyre along with hammer	-	6 x 40	25
6	Loader with 12 Feet Blades	-		50
7	Loader with 08 Feet Blades	-		50
8	Tractor with hydraulic blade and with hydraulic trolley	2 x 100	385 HP	30
9	Gas Cutters	-	-	10
10	Generator		15 KV	10

The above mentioned machinery and equipment are to be deployed in the administrative boundary of Karachi City. The quantity mentioned may increase / decrease. Further, services are required for approximate 300 hours with 8 x hours working on daily basis without any weekend break. The quoted rates / bids must include all government applicable taxes.

The firms must be registered with Income Tax and Sales Tax Departments. The interested firms should be technically as well as financially sound. The firms must have skilled human resources, enough Stock of Items and technical capacity to deliver within stipulated time period.

The tender documents including instructions/ terms and conditions may be collected from Procurement Section (Room No.238 - B, Prime Minister's Office Islamabad) during office hours on payment of Rs. 5,000/- in the shape of cash or may be downloaded from PPRA / NDMA Websites. The same can also be downloaded from NDMA's website: www.ndma.gov.pk. The documents must reach the Undersigned before 1130 hours on 11th September 2020 which will be opened on the same day at 1200 hours in room no 220 -E ,PM Office NDMA Islamabad.

(Najeeb Ullah Khan)
Director (Procurement)
National Disaster Management Authority, Islamabad
Tel: 0519087838 / 9087843

**HIRING OF MACHINERY AND EQUIPMENT FOR CLEANING AND ANTI
ENCROACHMENT DRIVE OF KARACHI CITY
TERM AND CONDITIONS**

1. Tender No : Tender No. 04 / Monsoon 2020
2. Title of tender: Hiring of Machinery and Equipment for Cleaning and Anti Encroachment Drive of Karachi City
3. Procuring Agency: National Disaster Management Authority (NDMA)
Prime Minister's Office Islamabad.
4. Last date for Submission: 11th September 2020 at 1130 hours
5. Opening Date and Time: 11th September at 1200 hours
6. Opening Address: Room No. 220-E, National Disaster Management Authority (NDMA), Prime Minister's Office, Islamabad.
7. Period of Contract: As per mutual agreement/satisfactory delivery.
8. Rejection of Applications: Application on following grounds to be rejected.
 - a. Incomplete and conditional applications will be rejected forthwith.
 - b. Applications received after due date and time of submission will not be accepted.
 - c. Rate other than PKR will not be accepted.

9. **MANDATORY QUALIFICATIONS/PREREQUISITES DOCUMENT:**

Sr	Document Required	Attached
a.	Registered with Income Tax / Sales Tax Department	Annex-A
b.	An affidavit on Stamp Paper that the Firm/Company has never been blacklisted by any Government Ministry/Division/Department in the past.	Annex-B
c.	Copy of Bank Statement 2019-20	Annex-C
d.	Readily Available Stocks of required machinery and equipment if any	Annex-D
e.	Technical Human resource Capacity	Annex-E
f.	Details of similar business in past	Annex-F
g.	List of Machinery and Equipment	Annex-G

10. **Specification:** Standard Specification of the machinery and equipment mentioned at **Annex-A** may be provided. Standard brand like Hino / Seizo/Valve/Daewoo / Hitachi / Millat or equivalent shall be provided.
11. **Earnest Money:** The Firms are required to submit **Earnest Money @ 2 % of the bid value** in the name of Director (Procurement), NDMA. However, the same will be returned in case of rejection.

12. **Draft Contract Agreement:** Draft contract agreement as per appendix - A
13. **Award of Contract / Supply Order:** Competitive bidding will be done through Single Stage One Envelop System as per PPRA Rules. The firm offering lowest bid against items of required quantity and specifications will be awarded the Contract / Supply Order.
14. **Scope of Work: Following scope of work to be followed:-**
- a. The shortlisted firm will provide machinery and equipment on required basis and quantity mentioned may increase or decrease.
 - b. All allied wear and tear / repair maintenance work of the machinery and equipment is the responsibility of the bidder.
 - c. The bid for individual item must be on hour basis and may include salary of driver, diesel / petrol consumption, meal, accommodation and wear and tear of the machinery and equipment.
 - d. Services are required for minimum 8 x hours on daily basis without any weekend break.
 - e. In case of fault / repair, the firm must provide an alternate source for working.
 - f. Provision of accommodation and meal to the hired staff must be provided by the firm.
 - g. Deployment of machinery and equipment shall be made within administrative boundary of the Karachi City.
 - h. The hired staff will work under command / supervision of local / district administration.
 - i. In case of delay in provision of required machinery and equipment, Late Delivery Charges with Tune of 0.5% to be imposed on daily basis on each item.
15. **Payments:** Payment will be processed after satisfactory delivery of the required services as per supply contract / agreement.
