



F.3(4)/2020-21-NDMA (Proc)
Government of Pakistan
National Disaster Management Authority
Prime Minister's Office



“TENDER NOTICE”
FOR PROCUREMENT OF DE-WATERING PUMPS

National Disaster Management Authority (NDMA), Islamabad invites sealed bids from the original manufacturers/ authorized distributors/ suppliers registered with Income and Sales Tax Departments, for procurement of De-watering pumps.

2. The bidding documents, specifications, instructions / terms and conditions may be downloaded from NDMA's website (www.ndma.gov.pk) and PPRA website. Pay order of Rs.3,000/- (Non-refundable) should be deposited at the time of submission of documents / bids as tender fee. The bids, prepared in accordance with the instructions in the bidding documents, must reach the undersigned before 1100 hours on 2nd July, 2021 which will be opened on the same day at 1130 Hrs.

Director (Procurement)

National Disaster Management Authority,
Prime Minister's Office, Islamabad.

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PROCUREMENT OF DE-WATERING PUMP
TERMS AND CONDITIONS FOR BID AND BIDDERS

1. **Tender Identification Number.** TENDER No. 10 /De-watering pump/ 2020-21.
2. **Title.** Supply of De-watering pump” through “SINGLE STAGE TWO ENVELOPE PROCEDURE”.
3. **Procurement Agency.**
National Disaster Management Authority
Prime Minister’s Office Premises
Islamabad
4. **Last Date & Time for Submission of Bid.** 6th July, 2021 1200 Hours.
5. **Bid Opening Date & Time.** 6th July, 2021 1230 Hours.
6. **Bid Opening Address.** Room No. 220-E
National Disaster Management Authority
Prime Minister’s Office Premises, Islamabad
7. **Bid Opening Process / Method.** NDMA will follow **Single Stage, two Envelope.**
 - a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of Tender. The amount of the bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) of the 3% to the total coated value** in the shape of either **pay order or demand draft** in favor of Director Procurement, NDMA, with their PROPOSALS. **Bids not accompanied by bid security / earnest money will not be entertained.**
 - b. Bid security / earnest money of successful bidders will alone be retained till submission of bank Guarantee which will be retained till expiry of contract period.
8. **Bid Validity Period.** 90 days from the date of opening of Tender.
9. **Rejection of Bid.**
 - a. Incomplete and conditional quotations will be rejected forthwith.
 - b. Bids received after due date & time will not be accepted.
10. **Bidder’s Mandatory Qualification / Prerequisites.** The bidder should be original Manufacturer/ authorized distributor/ supplier etc and should have its own office for after sales service.
11. **Bid Supporting Documents.**
 - a. Earnest Money (refundable) equal to 3% of the contract value in the form of a pay order / Demand Draft in favor of Director Procurement, NDMA.
 - b. Audited Bank Statements of last 5 years.
 - c. Income and Sales Tax Registration Certificates.

- d. Company Profile including proof of existence in particular business.
- e. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

- a. **Quoted rates should include all applicable GoP taxes and transportation to the locations as per NDMA advice.**
- b. No cutting / overwriting of the offered prices will be accepted.
- c. Bidders should clearly mention make and model of the item.
- d. Strict Compliance of given specifications. Higher specifications will be accepted but on competitive prices of bidding process.

13. **Quantity & Specifications.** Complete detail of quantity of items and specifications are available at **Appendix-A**. NDMA may increase or decrease the quantity of items.

14. **Draft Contract Agreement.** Copy Enclosed at **Appendix-B**. Contract will be concluded with successful bidder within two days of Conclusion of bid.

15. **Delivery.**

- a. The proposed location for the delivery of de-watering pump is as under:-
 - i. NDMA warehouse, Jalojai camp, District Nowshera = 10 Nos
 - ii. RGDO Karachi = 10 Nos
- b. NDMA can change the locations for the delivery of de-watering pump anywhere in Pakistan.
- c. Bidders offering least lead time and competitive price will be preferred.
- d. Right to extend time period of delivery remains with NDMA.

16. **Payments.** Will be processed as per Contract Agreement.

SPECIFICATIONS OF DE-WATERING PUMP

Sr.	Item Name	Specifications	Quantity
a.	De-Watering Pumps/ Machine	7HP 4"x4" "petrol engine capacity of 1000 gallon / hour" with all accessories i.e tool kit and battery etc.	20 Nos
b.	Pipe	20 feet, good canvas pipe of 4"x4"	
c.	Clumps	As required to the pump	
d.	Hydrant pipe with filter	As required to the pump	

