



No. F. 2(9)/2025-26/NDMA (Proc)
Government of Pakistan
Prime Minister's Office
National Disaster Management Authority
Islamabad



Emergency Tender Notice
Procurement of NovaStar H 4xHDMI Input Cards for NEOC

National Disaster Management Authority (NDMA), Islamabad intends to invite bids from authorized distributors/ suppliers/ service providers etc duly registered with Income Tax and Sales Tax and shall be in Active Taxpayer List (ATL) of the FBR for procurement of NovaStar H 4xHDMI Input Cards. NDMA requires delivery within 2-3 days.

2. The sealed bids prepared in accordance with the terms and conditions (enclosed) shall be submitted at 1100 hours dated **25th August, 2025 (Monday)**. Sealed bids will be opened at 1130 hours on the same day in the presence of bidders' representatives who chose to attend in the bid opening at NDMA Headquarters Islamabad.

(Akbar Bacha)
Director (Procurement)
National Disaster Management Authority
Islamabad
Tel: 051-9030711, 051-9030854

Specification and Quantity

Novastar H Series 4x HDMI Input Card.

- * For H15 Video Wall Splicer.
- * HDCP 1.4 compliant
- * supports 10-bit input video signals.
- * 4 input resolution 2048x1152 @60 Hz
- * 2 HDMI1.4 inputs resolution 3840x1080 @60 Hz

Quantity Required qty is **14 Nos.** However, NDMA may increase or decrease the quantity as per need arises.

Terms and Conditions: -

- i. Sealed bids must reach NDMA Headquarters (Main Muree Road, near ITP, office, Islamabad) before **1100 hours on 25th August, 2025**. Bids received after the specified date and time will not be entertained. Bids will be opened on the same day **25th August, 2025 at 1130 hours**.
- ii. NDMA shall adopt a Single Stage, One Envelope Procedure. Firms are advised to place their Technical and Financial Proposals in a single envelope.
- iii. Firm (s) shall submit bid security Rs. 200,000/- (Rupees Two Hundred Thousands only) in form of pay order/ demand draft/ cross cheque in favor of Director (Procurement), NDMA. Bid security of only most advantageous bidder will be retained till submission of performance security. Bid security of other bidders will be returned immediately. (NDMA FTN No is 9011104-4).
- iv. Quoted rates must be inclusive of all applicable government taxes, duties, and transportation costs to NDMA Headquarters, Islamabad.
- v. NDMA requires **delivery within 2–3 days**; however, firms must clearly specify their delivery timeline in the bid.
- vi. All items must strictly conform to the specifications provided by NDMA. Quotations offering substandard or non-compliant brands will be rejected outright.
- vii. NDMA reserves the right to increase or decrease the quantity based on evolving operational requirements.
- viii. No advance payment will be made. Payment will be processed after full delivery, subject to a satisfactory inspection report and after deduction of all applicable taxes.
- ix. NDMA reserves the right to impose a penalty of **0.2% per day** on any late-delivered quantity.
- x. This procurement is an emergency requirement due to the ongoing monsoon season, where timely delivery is critical. While bids will be evaluated based on **both** cost and delivery time **and delivery time will carry greater weight**. Firms are advised to quote carefully, considering both factors, as NDMA will determine the **most advantageous bid** based on the overall evaluation.
- xi. NDMA reserves the right to accept or reject any bid in whole or in part, without assigning any reason, as per the applicable rules.

- xii. Firms shall provide warranty or guarantee for the supplied items as per manufacturer standards. Any defective or non-compliant items must be replaced immediately at the supplier's cost.
- xiii. All bids must include only relevant documents,
- proof of registration, NTN/Sales Tax certificates.
 - Active Tax Payer (ATL) verification.
 - Non Blacklisting Certificate on the firm's letter head.
 - Proof of existence in the relevant field (if any).
 - NDMA may request clarifications or supporting documents after bid submission.
Firms must respond promptly to avoid disqualification.
- xiv. Any dispute arising from this tender shall be settled through standard bidding documents (PPRA).