



**Government of Pakistan
Prime Minister's Office
National Disaster Management Authority**



Tender Notice

1. NDMA invites sealed tenders for the Concrete Flooring & Installation of Gate at NDMA Warehouse Sector I-11 Islamabad.
2. Firms that are duly registered with the Pakistan Engineering Council (PEC) in C-V & above category for the current calendar year, may obtain tender documents from the office of the Director (Admn & Proc), NDMA, Prime Minister's Office Islamabad.
3. Copies of the tender documents can be purchased by interested firm from the office of the undersigned on or after 25-11-2018 against payment of Rs.500/- (Rupees Five Hundred Only) (non-refundable) through pay order from a scheduled bank in favor of Director (Admin & Proc) during office hours (0900 to 1700).
4. The Tenders must be submitted as per "Single Stage two envelope" system of PPRA. Two separate sealed envelopes clearly marked as "Technical Bid" & "Financial Bid" must be submitted in one big envelop together.
5. The qualified firm shall undertake the technical specifications and other technical matters relating to the concrete flooring & installation of gate at their own and the cost thereof may be included in the financial bid.
6. The Technical bids must contain the following details:
 - a) Company profile.
 - b) Last 03 year audited financial statement/ income tax returns.
 - c) Activity work scheduled for proposed work.
 - d) Project in hand/ completed with satisfactory completion report.
 - e) Affidavit that firm is not black listed with any Govt/ Private department.
 - f) NTN Certificate.
 - g) PEC Registration.
7. Whereas, Financial Bids must include 2% earnest money in the shape of pay order from Scheduled Bank of Pakistan in favor of Director (Admin & Proc) and BOQ duly filled and signed by the bidder on each page.

8. The bids must be submitted on the address given within 15 days of the date of printing at 1100 hours. The Technical bids will be opened next day at 1230 hrs in the presence of those who wish to attend. The “Financial Bids” of only those short listed firms will be opened who are pre-qualified on the basis of technical evaluation criteria, for which time & date will be intimated accordingly.

9. Authority reserves the right to accept or reject any or all bids/ tender by announcing the result of bids evaluation in the form of report giving justification for acceptance or rejection of bids at-least (10) ten days prior to the award of procurement contract.

Director (Admin & Procurement)
National Disaster Management Authority
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